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## 2021 AGM Minutes

Tuesday 9th February 2021

1. President, Christina Robinson opened the meeting and welcomed members, Maureen Bird, Marjorie Borissow, Debbie Rychvalsky, Robyn Morrison, Michael Staunton, Michelle Elms, Laraine Richards, Phil Campbell-Snape, Ray Robinson, David Redmond, Norm Finney, John Keating, Patrik Berger, Tom Holmes, Pat Holmes, Ralph Brown, Diane Maxwell, Noelene Kuzman, Outi Marsh, Taryn Bryant, Gary Hillery, Barry Rowbotham, Tracey Smith, Neville Dawson, Geoff Sanderson, Peter Mitchelson, Elayne Mitchelson, Jim Cassidy, Glen Patullo, Leslie Scott, and via Zoom Keven Hyde, Harry Ellis, Suzette Saunders, and Bill Sleightholm. Chrissie also welcomed our guests Russell and Robyn McKinley.
2. Apologies were received from Brenden Hirst, Sheridan Hetherington and Noel Brumley.
3. Approval of 2020 AGM Minutes, which were previously distributed to members, and taken as read. There was no further business arising from the previous minutes. John Keating moved that the 2020 AGM minutes be accepted, seconded by Norm Finney. By a show of hands, all members were in favour, and the minutes were approved.

#### **4. *Outgoing Presidents Address by Chrissie Robinson***

I could never have imagined when I took over as president this time last year, that within six weeks the country would be in lockdown and Caboolture Photography Club would have no home.

Like every other club in Australia, the impact of Covid 19 hit us very hard and very fast. We could have no access to the Care home where we held our meetings and that would continue even after the initial lockdown period. The problems facing clubs like ours were huge. However, all of us on the management committee decided very early on that after surviving for 40 years the club was not going to go under on our watch.

We started out during lockdown by holding simple weekly photography challenges via our Facebook page, things that we could all do in and around our own homes.

We had also decided that our digital competition would still go ahead. We had great support from our Judges who provided us with written critiques and those critiques and scores were uploaded to our Dropbox page by Marj who sent a link out to all members who could then log in and see them.

We then spoke about the possibility of holding some meetings via Zoom. I got some instruction on "Zooming" from my daughter who already used the format to meet with clients and we thought we would have a go and see how it went.

It was of course a huge learning experience .... there were many glitches ... I'm not exactly the most tech savvy person... but we managed to get our meetings up and running. We were thrilled when the members really got behind us and embraced this new technology. Most importantly our judges and guest speakers embraced the technology also and were so accommodating that it made things so much easier.

With our meetings in hand, we were determined to forge ahead with our Interclub Commitments and my "pet project" the Australian Cup.

We were lucky enough to have Brenden continue to collate our images and categorise them ready for us to choose the entries and I can't thank him enough for all his hard work in doing this, it made things so much easier.

In spite of all the uncertainty and difficulties thrown at us, 2020 proved to be a year of achievement for the club in competition.

First cab off the rank was the Australian Cup in July.

This was our first year entering this Australia Wide competition, which is run by the Australian Photographic Society. We were thrilled to come in 10th out of 67 clubs and to receive an Honorable Mention.

Next up was the PCC Interclub in August with our old rivals Aspley and Peninsula.

We came second by only 3 points, a great achievement, and we are looking forward to improving on that this year!! In September we had the Queensland Interclub. This was another new competition for our club. We were again thrilled to do well in this competition as well, finishing 6th out of 16 clubs.

We saved the best for last!

In October we entered our final external completion of the year, The Tewartin Shield. In 2019 we tied for first place with Peninsula. In 2020 we won the shield in our own right. All round not a bad achievement in such a difficult year!

For a large part of the year when we were not in lockdown, we were also actively looking for a new venue to hold our meetings and Debbie will expand further on that in her report.

Our website is still in the very capable hands of Noelene, and I want to thank her for all the hard work she has done. Sadly, it has not been utilised by members as much as we had hoped. However, new plans are afoot and quite a few exciting changes are in the pipeline, which should encourage members to use it a lot more.

Due to the impact of Covid 19, implementation of our strategic plan has had to be put on hold. However, a meeting will be scheduled for March for discussion on how to proceed.

We have judges and guest speakers booked for the next few months.

Our end of year Christmas Party and Awards Night was held at the Historical Village and it was great to see so many people there enjoying each other's company. Congratulations to all our award winners and to everyone who entered an image in the competition. We saw some absolutely stunning images.

I would like to take a moment to thank members who have helped us this year;

*Glen* - who served as our Vice President for a short time before other commitments had to take precedence.

*Brenden* - who organises our Slideshows every month and who, as I mentioned before, collates our images for competition.

*Joanne* - who worked so hard as our newsletter editor

*Noelene* - our fabulous webmistress

*Noel* - for sharing his expertise with other members and holding teaching workshops for us.

Finally, I would like to thank the amazing women I've had the privilege of working with again this year, all of whom have worked so hard to keep the club going and improving.

*Taryn* our secretary, who took on the job having never done anything like it before and who brought such enthusiasm and knowledge to the committee

*Robyn* our Assistant to the Committee whose knowledge of all things is irreplaceable!!

*Marj* our Treasurer who keeps us all in line and on budget.

*Debbie*, who stepped in as Acting Vice President and who, as always, has been invaluable to the committee

It has been an honour serving as your President this past year.

*Christina Robinson*

*President 2020 / Judge & Speaker Coordinator*

Christina moved that her report be accepted, and was seconded by Taryn Bryant

By a show of hands, all members were in favour.

## **5. Acting Vice President's Report by Debbie Rychvalsky**

To say that we have had an interesting year, is somewhat of an understatement.

As I stood down from the committee this time last year, thinking that I was going to have an extended overseas holiday, I had no idea how different the next 9 months would be.

Covid 19 affected everyone, including our club. I would like to wholeheartedly thank Chrissie for her wonderful ideas to keep us going at the beginning of Covid lockdown, with weekly challenges, and then to bring a new medium into our club, Zoom. Unlike some other clubs we have thrived using Zoom, with an average of 23 participants at each meeting. We even welcomed new members while under the harshest part of lockdown.

We started 2020 with 52 members, and had 9 members join us throughout the year. Because of Covid, we lost four of those before we even met them, and also had another 3 members who did not renew their membership this year. There are still 4 members yet to notify if they are re-joining. On a positive note, we have had 6 new members join in January.

To date we have 51 financial members.

Covid also brought about a big problem with our meeting venue. Because we met at the RSL Village, they had tighter lockdowns than most, which meant that we could not meet in the hall. So now we were on the hunt for new premises.

As of last month, we had to remove all our equipment from the hall, as they are not allowing any community groups to use the hall at all. It will be for residents only.

Back in September, Chrissie and I met with Councillor Adam Hayne, to discuss venue options for us, in the hope that we would be able to meet face-to-face in 2021.

He gave us a list of possibilities, and we had to contact each one to see if we could share their venues. Many community groups in the area were in the same situation as us, and whilst there were a couple that would possibly have been a good fit, they were much more costly, some at least twice, or three times what we were paying at the RSL Village.

Finally, we had discussions with the Historical Village. The room that we have now is a reasonable rent, and we can have use of the room every Tuesday night. This will allow us to get our interest groups going, on the non-meeting Tuesdays. We can also use the grounds and hall from 4.30pm on our meeting nights, so we can possibly have more than one group meet, and everyone is welcome to make use of the grounds from 4.30pm prior to our regular meetings.

My ultimate goal, and dream, for the club is to have our own clubhouse, where we could have use of the hall every night of the week, as well as the weekends, somewhere to call home. There will be something, somewhere, someday. The hunt continues.

This year we applied for our first Grant. We were successful and received \$400 from PSQ to purchase a 6x3mtr Gazebo and 2 folding tables. These are for our outings, promotion days, and also if we have group workshops outside, etc. We received the grant money just last week.

My other hat I wear is Event Coordinator, in other words to organise the Christmas party.

Last year we held the Xmas party and Awards night right here, on the veranda, at the Historical Village. The committee worked hard to make it extra special, as it was our first face to face meeting since lockdown. It came together really well, with the help of many hands. Thank you to everyone who attended to make it such a success, those who assisted with set up and clean up and those who packed everything into my car at the end of the night. Your assistance was most appreciated. Special thanks to Robyn for the nibbles.

The night went off without a hitch and members and guests seemed to enjoy themselves. We had external caterers "At Your Service Gourmet Catering" who did a wonderful 2 course Christmas dinner, with plenty of food for everyone at a reasonable price.

This year we will lose two of our committee members, Robyn and Taryn. I would like to personally thank them for all that they have done to assist the committee in this past year. Thank you to Robyn for your immense knowledge and objective input to our committee meetings, and Taryn for mastering the Secretary's role, always with a smile.

Thanks to Marj for keeping our finances in tip top order, and finally, thanks to Chrissie for introducing new external competitions to the club, always looking forward to how we can enhance the membership experience and grow as a club, and for your unwavering leadership in this past, very difficult year.

In closing, I would like to thank everyone who has assisted the committee throughout this past challenging year. Thank you for your continued membership, your trust in the committee to keep the club running smoothly, your invaluable assistance and your kind words. I look forward with optimism to 2021, and being able to meet face to face with everyone again.

*Debbie Rychvalsky*

*Acting Vice President 2020 / Membership Coordinator / Events Coordinator*

Debbie moved that her report be accepted, and was seconded by Peter Mitchelson  
By a show of hands, all members were in favour

## **6. Secretary's Report by Taryn Bryant**

What a different year 2020 was! I took on the role of secretary, having very little experience of such a task.

I am very lucky to have had the support of all my fellow committee members.

Debbie has always been at the end of a phone call or message and has steered me in the right direction on numerous occasions.

Marj has always given fair feedback and has been willing to give advice when asked.

Robyn has been in the background, waiting in the wings to cover, when I couldn't make a meeting or to send a document, or when I wasn't able to produce one.

Chrissie, always on the end of the phone or email, happy to help or do what I couldn't.

I have learned a lot about how this amazing club operates behind the scenes. I have watched how a great committee functions, listening to everyone's points of view, and then voting as a team in the best interest of the club. It has been a fantastic opportunity to be a part of this committee who have worked tirelessly to make so many things happen during such a challenging year.

I could mention the facts and figures, but you will have already heard them, and they are not my forte anyway...

The committee has done amazingly well this year. We have managed to continue meeting via 'Zoom', and catch up via Facebook with competitions, and outings when COVID 19 restrictions permitted. We have even managed to change the venue for our club meetings. We have increased our membership and shone at competitions around the region and Australia wide. This is an incredible feat normally, but we (the club) have achieved this during a global pandemic. Our images have been stunning and well deserved of these accolades.

Thank you, fellow members for your input and enthusiasm, throughout the year. Thank you to all who have helped, in your own way - it is very much appreciated.

*Taryn Bryant*

*Secretary 2020*

Taryn moved that her report be accepted, and was seconded by Christina Robinson,  
By a show of hands, all members were in favour

## **7. Treasurer's Report by Marjorie Borissow**

As we are all aware COVID 19 has made a huge impact on the club and its finances, with minimal income for the year from attendance fees and raffles.

However, we did not pay any rent which helped our bottom line. Saying that, we do now have a new expense for our Zoom meetings.

Overall, our membership was down on 2019, which did help reduce our annual PSQ Fees which covers our Public Liability Insurance.

As we did not have any barbeque outings, we had no expense there.

The Christmas Party was a big success, thanks to Debbie who managed to keep those costs to a minimum. Overall, we made a **profit of \$954.66 of which \$1100.00 is prepaid 2021 membership**. Which means we are in debit of \$145.34 for the year. An amazing result.

We have not purchased any equipment this year and we have written off all our other assets, but left them listed on the annual report.

Despite COVID 19, the club is still in a sound financial position. Including Bank Accounts and Equipment we have total Assets of **\$13,025.18**, which is a tiny bit under last year's figures.

A copy of the spreadsheet and final financial report is attached.

It has been a great privilege to work with my fellow committee members, Chrissie, Debbie, Taryn and Robyn. The hours and work they have put in is extraordinary and what a team. Chrissie and Debbie have been amazing keeping the club on track. Thank you to you all.

To everyone who have assisted in anyway, no matter how small, ideas, outings, jobs, thank you.

The Treasurers report will be sent to the Office of Fair Trading. As a Level 3 club, we are not required to be audited.

*Marjorie Borissow*  
*Treasurer 2020 / Digital Image Coordinator*

Marjorie moved that her report be accepted, and was seconded by John Keating  
By a show of hands, all members were in favour

# Caboolture Photography Club Inc.

Treasurers Annual Report 2020

Opening Balance Heritage Account 31/12/19	\$ 499.89	
Opening Balance CUA 31/12/19	\$ 5,667.54	<u>\$ 6,167.43</u>

**Actual Income**

Attendance Fees	\$ 375.00
Raffle	\$ 404.60
Membership Fees	\$ 1,970.00
S Gordon Mixup	\$ 40.00
Christmas Party	\$ 1,340.00
Interest on Operating accounts	\$ 0.66
Name Badge	\$ 11.00

**Total Income** \$ 4,141.26

**Expenses**

Supper	\$ 52.50
Judges	\$ 430.00
Raffle	\$ 42.00
PO Box Rental & Postage	\$ 134.00
Social Outings Etc	\$ -
Name badges - Committee	\$ 55.00
Award Certificates printed	\$ 92.08
Christmas Party and Gifts	\$ 1,683.91
Refund Member	\$ 25.00
S Gordon Mixup	\$ 40.00
Australia Cup Entry Fee	\$ 40.00
PSQ Yearly Fees	\$ 429.25
Club Trophies TBA	-
Office of Fair Trading	\$ 56.60
Zoom	\$ 207.81
Website costs	\$ 10.74

**Total Expenditure** \$ 3,298.89

**Combined Heritage and CUA Closing Balance @ 31.12.20** \$ 7,009.80

Heritage Bank	\$ 499.93	Profit on op accounts	\$ 842.37
CUA	<u>\$ 6,509.87</u>	Term deposit Interest	<u>\$ 112.29</u>
	<u>\$ 7,009.80</u>	Profit 2020	<u>\$ 954.66</u>

**TERM DEPOSIT -Heritage Bank**

Account Opening Balance @ 31.12.19	\$ 5,803.09	
Interest on Investment account	\$ 112.29	
<b>Account Closing Balance @ 31.12.20</b>	<u><u>\$ 5,915.38</u></u>	

**TOTAL OF ACCOUNTS**

Operating accounts	\$ 7,009.80
Investment account	\$ 5,915.38
Cash on Hand (Float)	\$ 100.00
	\$ -

**Total Bank & Cash Balance @ 31.12.20** **\$ 13,025.18**

**Assets**

Operating account	\$ 7,009.80
Investment Account	\$ 5,915.38
Cash on Hand (Float)	\$ 100.00
Old Computer, Projector, Spare Lamp & Case	Written off \$ -
Projector Screen	Written off \$ -
Storage Cupboard	Written off \$ -
Sound System	Written off \$ -
Laptop, Accessories and Software 3/4/16 (1547.00)	Purch 3/4/16 W/off \$ -
Digital Projector and Case (891.00)	Purch 3/4/16 W/off \$ -
Calibrator (366.00)	Purch 31/8/16 W off \$ -

**Total Assets** \$ 13,025.18

Members Funds \$ 13,025.18

## List of Assets for Caboolture Photography Club Inc 2021

Asset	Where Held	Person Responsible
Laptop computer & Software	Historical Village Meeting Hall	
Projector	Historical Village Meeting Hall	
Projector Stand	Historical Village Meeting Hall	
Display Stand (for images)	Historical Village Meeting Hall	
Numbers for displayed images	Historical Village Meeting Hall	
Information Stand	Historical Village Meeting Hall	
Sound System	Historical Village Meeting Hall	
Microphone	Historical Village Meeting Hall	
Lapel Microphone	Historical Village Meeting Hall	
Pointer for Presentations	Historical Village Meeting Hall	
Power board	Historical Village Meeting Hall	
Extension Cord	Historical Village Meeting Hall	
Spider (Calibration Tool)	Historical Village Meeting Hall	
4 x External Hard Drives	Historical Village Meeting Hall	
2 x Plastic Box & contents for Supper	Historical Village Meeting Hall	
Esky	With Outings Coordinator	Outings Coordinator
Plastic Boxes for Outings	With Outings Coordinator	Outings Coordinator
Plastic Box for Archives	With Secretary	Secretary
(Old Laptop and Projector)	Historical Village Meeting Hall	
Club Shirts x 2	Historical Village Meeting Hall	
Storage Cupboard Lock	Historical Village Meeting Hall	
First Aid Kit	Historical Village Meeting Hall	
iPad connector to Projector	Historical Village Meeting Hall	
Lectern	Historical Village Meeting Hall	

8. Chrissie handed over the proceedings to *Peter Mitchelson* to conduct election
9. All positions declared vacant
10. A nomination was received for President for Debbie Rychvalsky by Noelene Kuzman  
Debbie thanked Noelene but declined the nomination.

A nomination for Secretary was received for Chrissie Robinson by Noelene Kuzman  
Chrissie thanked Noelene but declined the nomination.

11. Voting for the Management Committee positions:

### **President – Christina Robinson**

Nominated by *Debbie Rychvalsky* – Seconded by *Robyn Morrison*

Peter asked if there were any other nominations. None were received.

Members voted and by a show of hands Christina was unanimously elected as President for 2021.

### **Vice President** –

Peter asked if there were any nominations.

No nominations were received. Peter continued with the elections, but asked members to think about taking up the position of Vice President, and he would come back to this position later.

### **Secretary** – **Debbie Rychvalsky**

Nominated by *Marjorie Borissow* – Seconded by *Chrissie Robinson*

Peter asked if there were any other nominations. None were received.

Members voted, and by a show of hands, Debbie was unanimously elected as Secretary for 2021.

### **Treasurer** – **Marjorie Borissow**

Nominated by *Debbie Rychvalsky* – Seconded by *Robyn Morrison*

Peter asked if there were any other nominations. None were received.

Members voted, and by a show of hands Marjorie was unanimously elected as Treasurer for 2021.

Peter again asked if there were any nominations for Vice President, but none were received.

12. The members welcomed the new committee.
13. Chrissie thanked Peter Mitchelson for conducting the AGM Voting
14. Chrissie closed the AGM meeting at 8.00 pm

Members and guests then continued with the scheduled meeting –

Club updates and important items; Slideshow and then Guest Speaker, Peter Mitchelson who gave a presentation on ‘The legalities around taking photos in public’